

Job status:	Full Time, salaried
Position reports to:	Education Manager
Hiring range:	\$44,200- \$50,000; PTO; Health, Dental, Vision, & Life Ins; 401k
Work week:	Tuesday-Saturday
Locations:	Varying with outreach programs, with a requirement to drive company vehicles on a regular basis

A Museum Educator is an important part of the Education Team and is responsible for implementing educational programs in accordance with KQCM's educational philosophy, lesson plans and classroom standards. A Museum Educator maintains the high educational quality of KQCM's programs by providing visitors with engaging, process-oriented, creative experiences. This position requires strong classroom management skills, knowledge of the educational needs and styles of children birth - ten years old, multitasking ability, good judgment, adaptability, patience, a love of working with the public, and enthusiasm for teaching. A Museum Educator is responsible for developing and facilitating a variety of programs both on and off site.

Responsibilities and Duties

- Off-Site Programs (70%)
Outreach programs occur year-round, with a significant seasonal increase in the summer months
 - Instruct outreach programs through our Field Trips to Go program, including classrooms, science fairs, libraries, and public events
 - Work independently and immediately to adapt presentation styles in a variety of learning environments
 - Effectively manage time to allow for preparation, facilitation, cleanup, and travel
 - Communicate with Education Team regarding efficacy of programs, and collaborate to evolve curriculum
 - Maintain the cleanliness and organization of educational materials, common areas, and company vehicles
 - Greet all administrative staff, teachers, and students in a positive way
- On-Site Education (30%)
 - Instruction of free and paid programs offered at the Museum
 - Implementation of art, science, early learning, and other programs as needed including but not limited to leading field trips and museum gallery enhancement activities
 - Model exceptional educational approaches and train visitor experience staff and volunteers
 - Work alongside educators and visitor experience staff to keep spaces functional and inviting
 - Interact and react positively in a fast-paced environment
 - Facilitate activities at education and development events as requested
- Perform other related duties as assigned

Experience and Qualifications

- Three years' experience educating children in classrooms or informal learning environments preferred
- Fluency in language(s) other than English strongly preferred
- Comfortable leading children birth to ten years old and adults in hands-on experiences, using a variety of materials
- Communicate effectively with a wide variety of individuals including teens, children, parents, and individuals of all ages with special needs
- Friendly, outgoing, and enthusiastic personality
- Detail oriented and extremely reliable
- Maintain current driver's license is required
- Must be able to remain in a stationary position for extended periods of time, work outdoors, move from ground to above shoulder, ascend/descend stairs, position self to bend, stoop, sit, push, and pull

To serve the best interest of museum patrons, KQCM will:

- Conduct a criminal background check on all prospective employees
- Require proof of immunizations within thirty days of employment
- Covid 19 vaccinations are required for all KQ employees
- Require certification in Adult, Child and Infant CPR, First Aid, and AED

KQCM is a non-profit that offers a unique, fun work environment where curiosity and creativity are encouraged
KQCM is an equal opportunity employer and committed to workforce diversity
People of color and any self-identification are encouraged to apply
We are a dog-friendly office

Our mission is to create learning through the power of play and exploration that connects children to their communities and the world