

Job status:	Full Time, salaried
Position reports to:	Education Manager
Hiring range:	\$42,750 - \$45,000 PTO; Health, Dental, Vision, & Life Ins; 401k
Work week:	Tuesday-Saturday OR Sunday-Thursday
Locations:	Varying.

A Museum Educator is an important part of the Education Team and is responsible for implementing educational programs in accordance with KQCM's educational philosophy, lesson plans and classroom standards. A Museum Educator maintains the high educational quality of KQCM's programs by providing visitors with engaging, process-oriented, creative experiences. This position requires strong classroom management skills, knowledge of the educational needs and styles of children birth - ten years old, multitasking ability, good judgment, adaptability, patience, a love of working with the public, and enthusiasm for teaching. A Museum Educator is responsible for developing and facilitating a variety of programs both on and off site.

Responsibilities and Duties

- **Off-Site Programs - Early Learning Focused**
Outreach programs occur year-round, with a significant seasonal increase in the summer months.
 - Instruct outreach programs through our Field Trips to Go program, including classrooms, science fairs, libraries, and public events.
 - Work independently and immediately to adapt presentation styles in a variety of learning environments, including virtual programming on Zoom.
 - Effectively manage time to allow for preparation, facilitation, cleanup, and travel.
 - Communicate with Education Team regarding efficacy of programs and collaborate to evolve curriculum.
 - Maintain the cleanliness and organization of educational materials, common areas, and company vehicles.
 - Greet all administrative staff, teachers, and students in a positive way.
- **On-Site Education – Early Learning Focused**
 - Instruction of free and paid programs both in person and virtually.
 - Implementation of art, science, early learning, and other programs as needed including but not limited to leading field trips and museum gallery enhancement activities.
 - Model exceptional educational approaches and train visitor experience staff and volunteers.
 - Work alongside educators and visitor experience staff to keep spaces functional and inviting.
 - Interact and react positively in a fast-paced environment.
 - Facilitate activities at education and development events as requested.

Perform other related duties as assigned.

Experience and Qualifications

- Bachelor's degree in education or related field preferred
- Fluency in language(s) other than English strongly preferred
- Comfortable leading children birth to ten years old and adults in hands-on experiences, using a variety of materials
- Experience educating children in classrooms or informal learning environments preferred
- Ability to communicate effectively with a wide variety of individuals including teens, children, parents, and individuals of all ages with special needs
- Friendly, outgoing, and enthusiastic personality
- Detail oriented and extremely reliable
- Ability to maintain current driver's license required
- Ability to remain in a stationary position for extended periods of time, work outdoors, move from ground to above shoulder, ascend/descend stairs, position self to bend, stoop, sit, push, and pull

To serve the best interest of museum patrons, KQCM will:

- Conduct a criminal background check on all prospective employees
- Require proof of immunizations within thirty days of employment
- Require certification in Adult, Child and Infant CPR, First Aid, and AED – can be acquired during employment.

COVID-19

Due to the unprecedented circumstances caused by the COVID-19 pandemic, the nature of your work will continue to evolve as we innovate new ways to operate.

All KQCM employees are expected to comply with current internal, local, state, and federal guidelines for maintaining safe workplaces and reducing the spread of infectious diseases.

KQCM is a non-profit that offers a unique, fun work environment where curiosity and creativity are encouraged.

KQCM is an equal opportunity employer and committed to workforce diversity.

People of color and any self-identification are encouraged to apply.

We are a dog-friendly office.

Our mission is to create learning through the power of play and exploration that connects children to their communities and the world.

To learn more and download your application, visit kidsquestmuseum.org

Applications can be submitted to jobs@kidsquestmuseum.org